

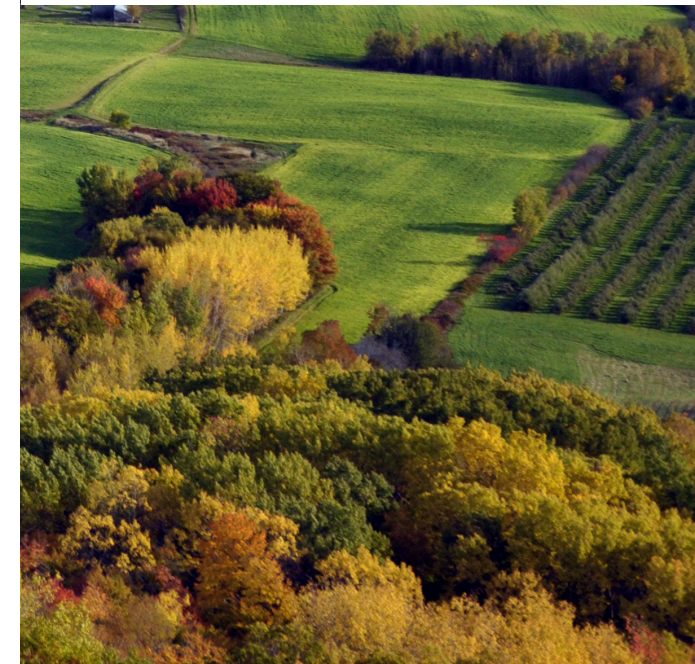
# Amendment Process



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## Municipal Planning Strategy Amendments



## How can I ensure that a planning issue is considered?

You can make sure that Council considers taking action about a planning issue that is important to you by making a written request to Planning Services.

Ideally, every planning issue would be able to be addressed immediately. Unfortunately this is not possible because there are limits to Municipal financial and staff resources.

Staff will review and prioritize requests and then prepare a context report for Council which contains:

- a description of the proposal and background info;
- rationale for the amendment in relation to the proposal;
- an outline of potential approaches;
- an outline of resources necessary and cost considerations for each approach;
- a projected timeline for each approach;
- a discussion of pros and cons for each approach; and
- a recommendation for the preferred approach.

## What happens when Council decides to start a planning project that responds to my request?

If Council activates a planning project to review the issue that is important to you, the first step is for this project to be assigned to a municipal planner. This planner will contact you and ensure that you are kept informed of progress on the project, including meetings dates and reports.



It is important to note that Council's decision to review a planning issue does not mean that they have agreed to change Municipal regulations. Rather, it is a commitment to research the issue, explore options, consult with the public, and ultimately choose a course of action that Council feels is in the best interests of the Municipality.

## How long does an amendment usually take to complete?

Once the amendment process is activated through the Semi-Annual Work Plan process, the length of time that an amendment will take to complete will vary. Controversial or complex projects can take three years or more if subcommittees are formed or if many groups of people need to be consulted. In contrast, minor projects can take as little as six months to complete.

